



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING JULY 2014.

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Tim Hamilton-Cox	Corporate Non-Housing Property Portfolio: Year Two Delivery Plan	29 July 2014
Councillor Tim Hamilton-Cox	Civil Parking Enforcement	29 July 2014
Councillor Tim Hamilton-Cox	Destination Branding	29 July 2014

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

	Cabinet	
Councillor Karen Leytham and Councillor Janice Hanson	Empty Homes Strategy	29 July 2014
Councillor Abbott Bryning	Provisional Revenue, Capital & Treasury Management Outturn 2013/14	29 July 2014
Councillor Tim Hamilton-Cox	Sites off Bailrigg Lane, Scotforth, Lancaster	29 July 2014

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Jon Barry, Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith.

Sarah Taylor
Chief Officer (Governance)

Publication Date: Thursday 26 June 2014.

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Corporate Non-Housing Property Portfolio: Year Two Delivery Plan
SERVICE:	Resources (Property Group)
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	Following the approval of the Non Housing Property Portfolio Year One Delivery Plan, that Cabinet approve the schedule of capital works for Year Two Delivery Plan 2014/15.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	29 July 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication.
OFFICER CONTACT DETAILS:	Geoff Jackson, Capital Projects and Facilities Manager gkjackson@lancaster.gov.uk

Key Decision to be taken by Cabinet

Item for Decision:	Civil Parking Enforcement
Service:	Environmental Services
Ward:	All Wards
Decision Maker:	Cabinet
Responsible Cabinet Member:	Councillor Tim Hamilton-Cox
reason key decision:	Financial and Community Impact
decision to be made:	This report is to consider extending the current arrangements with Lancashire County Council for Civil Parking Enforcement for a further 5 years from September 2014.
Date of Cabinet Meeting/Date for Officer Decision	29 July 2014
documents submitted to the decision maker for consideration:	None at the time of publication
officer contact details:	Mark Davies, Chief Officer (Environment) Tel: 01524 582401 mdavies@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Destination branding
SERVICE:	Regeneration and Planning
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Hamilton-Cox
REASON KEY DECISION:	Community Impact
DECISION TO BE MADE:	To advise Cabinet of the two new destination brands for Lancaster, including the Lune Valley and Morecambe Bay and to endorse ongoing management arrangements and the use of the brands for the Council's visitor marketing campaigns
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	29 July 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Anne Marie Harrison, Economic Development Manager Tel: 01524 582308 amharrison@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Empty Homes Strategy
DECISION TO BE TAKEN IN PRIVATE	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i></p>
SERVICE:	Chief Officer (Regeneration and Planning)
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Karen Leytham and Councillor Janice Hanson
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To formally approve the Empty Homes Strategy and consider options for the continuation of the Empty Homes Officer post.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	29 July 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Kathy Sinclair, Housing Strategy Officer, ksinclair@lancaster.gov.uk

Key Decision to be taken by Cabinet

Item for Decision:	Provisional Revenue, Capital & Treasury Management Outturn 2013/14
decision to be taken in private	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i></p>
Service:	Resources
Ward:	All Wards
Decision Maker:	Cabinet
Responsible Cabinet Member:	Councillor Abbott Bryning
reason key decision:	Financial Threshold
decision to be made:	As part of the closure of accounts process, issues that require key decisions to be taken may well arise (such requests for carry forward of budgets, as an example).
Date of Cabinet Meeting/Date for Officer Decision	29 July 2014
documents submitted to the decision maker for consideration:	None at the time of publication
officer contact details:	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Sites off Bailrigg Lane, Scotforth, Lancaster
DECISION TO BE TAKEN IN PRIVATE	In accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session to consider this item. The reason that the item is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972: <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i>
SERVICE:	Resources (Property Group)
WARD:	University Ward, Scotforth East Ward and Ellel Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To report back further on proposals regarding the development of the land north and south of Bailrigg Lane, Scotforth following initial consideration of this by Cabinet on 15 April 2014 (Minute 108) refers.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	29 July 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Gary Watson, Senior Property Officer gwatson@lancaster.gov.uk